

प्रसार भारती
भारत का लोक सेवा प्रसारक
कार्यालय – निदेशक (अभियांत्रिकी)
केन्द्रीय भण्डार, आकशवाणी
चतुर्थ तल, आकशवाणी भवन
संसद मार्ग, नई दिल्ली 110001



PrasarBharati
India's Public Service Broadcaster
Office of the Director(Engg.)
Central Store : All India Radio
4thFloor, AkashwaniBhawan,
SansadMarg, New Delhi. 110 001.

No.: CS(P)/17-18/073

Dated: 06-03-2018

TENDER ENQUIRY

Dear Sir/Madam,

This office is interested in purchasing the following Stores as described below and invites quotations for the same.

S. No.	SPARES PARTS	Part No.	QTY	Equipment
1.	Professional Sound Card Make : Digigram Model : VX222E	--	02 Nos.	Spares for Studio

1. Delivery period & Guaranty period must be mentioned. The prices should be firm and given as under:-
 - (a) The unit price of the item should be clearly indicated in the tender.
 - (b) Prices quoted should be F.O.R. Destination in Delhi and Inclusive of all charges as packing, customs etc. wherever applicable.
2. In case of Quotation of F.O.R. Station of dispatch basis, the purchaser will not pay separately transit insurance and the supplier will be responsible until the stores arrive in good condition at the destination. Tender/quotation in which transit insurance has been specified by the firm as an additional item of expenditure is liable to be ignored.
3. The Quotation /Tender shall be accompanied by **Earnest Money of Rs.5,000/- (Rupees Five Thousand only)** in the form of Demand Draft from a Commercial Bank/Nationalized Bank issued in favour of **PB (BCI), Station Engineer, Central Stores,AIR,N.Delhi.(Payble at New Delhi)**. Tenders without EMD shall be summarily rejected. **(No exemption for payment of EMD is accepted by this office) EMD will be enclosed only in separate envelope.**
4. Mandatory documents required with quotation
 - A) EMD valid for minimum 60 days.
 - B) GST No. should be clearly mentioned.
 - C) PAN No. should be clearly mentioned.
 - D) Guarantee/Warranty/Authorization from OEM is mandatory.**
 - E) HSN Code of item is mandatory.**
5. Only printed terms and conditions of tendering firms will be considered. Firm has to follow all the terms and conditions as mentioned in the tender enquiry by the Purchaser. Conditional Tender will not be accepted.
6. **GUARANTEE/ WARRANTEE PERIOD:** It should either be at least one year or as mentioned in the Purchase Order.
7. **TERMS OF DELIVERY OF STORES:** The delivery of the entire stores at this office shall be completed within 45 days from the date of placement of order or as mentioned in the Purchase Order. The powers of extension of delivery period are vested with the sanctioning authority.

8. **TERMS OF PAYMENT:** The payment of the material will be made only after receiving the material in good physical condition or after testing the goods in the circuit.
9. The quotations in a sealed cover should reach the undersigned on or before **3:00 P.M. on 21/03/2018** at the address given below:

**The Director (Engineering)
Central Stores, All India Radio
Room No. 448, Akashvani Bhavan
Parliament Street, New Delhi-110001**

THE COVER SHOULD BE SUPER SCRIBED WITH THE FOLLOWING:

- Material for which quotations are sent.
Reference to letter of enquiry.
Due date of opening quotations.
10. The quotations will be opened in this office at **03:30 PM on 21/03/2018** in the presence of tenderer or their agents such as they may choose to attend.
11. **QUOTATIONS NOT PROPERLY SUPER SCRIBED WILL NOT BE ENTERTAINED.**
12. The Quotations submitted shall remain open for acceptance for a period of **90(Ninety) days** from the date of opening of the Tender. If any Tenderer/ Supplier withdraw his Tender/Quotation before the said period or makes any modifications in the Terms & Conditions on the Tender/Quotation which are not acceptable to the Department , then the Government shall, without prejudice to any other right or remedy, be at the liberty to forfeit the Earnest Money as aforesaid.
13. Both your **PAN- (Permanent Account Number)** and **TIN- (Tax Identification Number)** should be definitely indicated in your quotation.
14. Any type of tax which is applicable shall be mentioned separately in the quotation. Where this is not mentioned, claim for any type of tax will not be admitted at any later stage and may not be granted whatsoever.
15. The test certificate of the material is essential to be enclosed with the supply. This office can also ask for the test certificate of the manufacturer in specific case. The Goods are subjected to Inspection before acceptance.
16. **RIGHT OF ACCEPTANCE:** The sanctioning authority reserves the right to reject the tender(s) after assigning reasons whatsoever. The unit rate quoted on the tender shall be applicable for the quantity for which order is placed. All Quotations/Tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected. On the physical appearance of the material during supply, if it is realized that rates quoted by the firm are not justified then the justification for the same can be asked.
17. Canvassing whether directly or indirectly, in connection with Tender/quotation is strictly prohibited and the Tender/quotation submitted by the Contractors/suppliers who resort to canvassing will be liable to rejection.

Mormukat
Assistant Engineer
for Director (Engineering)

Copy to : Notice Board/ Web-site

for Director (Engineering)